

# BID SOLICITATION

Page 1 of 6  
Printed: 2/14/2002



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
CAPITOL HILL  
PROVIDENCE RI 02908

**BID NUMBER: B00576**  
**TITLE: ELECTRONIC AIR CLEANER-MAINT.**  
**BID OPENING DATE AND TIME:**  
**03/06/2002 10:00 AM**

BUYER: JOHN O'HARA

PHONE #: (401) 222 - 2142 ext. 125

BLANKET PERIOD: 3/1/02 - 2/28/03

**B**  
**I**  
**L**  
**L**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
BUSINESS OFFICE  
PO BOX 689  
BRISTOL RI 02809

**S**  
**H**  
**I**  
**P**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
480 METACOM AVE  
BRISTOL RI 02809

Item	Class-Item	Quantity	Unit	Unit Price	Total
	REQUISITION #R69G011746  BLANKET REQUIREMENTS 3/1/02-2/28/03  SHIP TO: RHODE ISLAND VETEANS' HOME 480 METACOM AVENUE BRISTOL, RI 02809  AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer.

DELIVERY: \_\_\_\_\_

RIVIP VENDOR ID#: \_\_\_\_\_

TERMS OF PAYMENT: \_\_\_\_\_

**DO NOT SIGN BID ON THIS PAGE!**  
**USE CERTIFICATION COVER FORM.**

# BID SOLICITATION



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
CAPITOL HILL  
PROVIDENCE RI 02908

**BID NUMBER: B00576**  
**TITLE: ELECTRONIC AIR CLEANER-MAINT.**  
**BID OPENING DATE AND TIME:**  
**03/06/2002 10:00 AM**

BUYER: JOHN O'HARA  
PHONE #: (401) 222 - 2142 ext. 125  
BLANKET PERIOD: 3/1/02 - 2/28/03

**B**  
**I**  
**L**  
**L**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
BUSINESS OFFICE  
PO BOX 689  
BRISTOL RI 02809

**S**  
**H**  
**I**  
**P**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
480 METACOM AVE  
BRISTOL RI 02809

Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD:</p> <ul style="list-style-type: none"><li>* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS &amp; OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER.</li><li>* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION.</li><li>* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION.</li><li>* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER.</li><li>* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION &amp; INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.</li></ul>				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer.

DELIVERY: \_\_\_\_\_

RIVIP VENDOR ID#: \_\_\_\_\_

TERMS OF PAYMENT: \_\_\_\_\_

**DO NOT SIGN BID ON THIS PAGE!**  
**USE CERTIFICATION COVER FORM.**

# BID SOLICITATION



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
CAPITOL HILL  
PROVIDENCE RI 02908

**BID NUMBER: B00576**  
**TITLE: ELECTRONIC AIR CLEANER-MAINT.**  
**BID OPENING DATE AND TIME:**  
**03/06/2002 10:00 AM**

BUYER: JOHN O'HARA  
PHONE #: (401) 222 - 2142 ext. 125  
BLANKET PERIOD: 3/1/02 - 2/28/03

**B**  
**I**  
**L**  
**L**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
BUSINESS OFFICE  
PO BOX 689  
BRISTOL RI 02809

**S**  
**H**  
**I**  
**P**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
480 METACOM AVE  
BRISTOL RI 02809

Item	Class-Item	Quantity	Unit	Unit Price	Total
	AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer.

DELIVERY: \_\_\_\_\_

RIVIP VENDOR ID#: \_\_\_\_\_

TERMS OF PAYMENT: \_\_\_\_\_

**DO NOT SIGN BID ON THIS PAGE!**  
**USE CERTIFICATION COVER FORM.**

# BID SOLICITATION



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
CAPITOL HILL  
PROVIDENCE RI 02908

**BID NUMBER: B00576**  
**TITLE: ELECTRONIC AIR CLEANER-MAINT.**  
**BID OPENING DATE AND TIME:**  
**03/06/2002 10:00 AM**

BUYER: JOHN O'HARA  
PHONE #: (401) 222 - 2142 ext. 125  
BLANKET PERIOD: 3/1/02 - 2/28/03

**B**  
**I**  
**L**  
**L**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
BUSINESS OFFICE  
PO BOX 689  
BRISTOL RI 02809

**S**  
**H**  
**I**  
**P**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
480 METACOM AVE  
BRISTOL RI 02809

Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p><b>BIDDING</b></p> <p>(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.</p> <p>(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.</p> <p>(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.</p> <p>(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.</p> <p><b>ORDERING</b></p> <p>(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.</p> <p>(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.</p> <p><b>ELECTRONIC AIR CLEANER MAINTENANCE</b></p>				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer.

DELIVERY: \_\_\_\_\_

RIVIP VENDOR ID#: \_\_\_\_\_

TERMS OF PAYMENT: \_\_\_\_\_

**DO NOT SIGN BID ON THIS PAGE!**  
**USE CERTIFICATION COVER FORM.**

# BID SOLICITATION

Page 5 of 6  
Printed: 2/14/2002



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
CAPITOL HILL  
PROVIDENCE RI 02908

**BID NUMBER: B00576**  
**TITLE: ELECTRONIC AIR CLEANER-MAINT.**  
**BID OPENING DATE AND TIME:**  
**03/06/2002 10:00 AM**

BUYER: JOHN O'HARA  
PHONE #: (401) 222 - 2142 ext. 125  
BLANKET PERIOD: 3/1/02 - 2/28/03

**B**  
**I**  
**L**  
**L**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
BUSINESS OFFICE  
PO BOX 689  
BRISTOL RI 02809

**S**  
**H**  
**I**  
**P**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
480 METACOM AVE  
BRISTOL RI 02809

Item	Class-Item	Quantity	Unit	Unit Price	Total
1.0	031-36 FULL MAINTENANCE OF 2 ELECTRONIC AIR CLEANERS ONCE PER MONTH 1 HC, LOCATION D-1	12.00	MO		
2.0	031-36 FULL MAINTENANCE OF 4 ELECTRONIC AIR CLEANERS TWICE PER MONTH LOCATION N-4 COFFEE LOUNGE	12.00	MO		
3.0	031-36 CLEAN ONCE PER MONTH OF HEAT RECOVERY VENTILATOR (1) FXC 1200 WITH 4 CORES LOCATION N-4 COFFEE LOUNGE	12.00	MO		
4.0	031-36 EXTENDED WARRANTY INSURANCE FOR ALL UNITS ABOVE	12.00	MO		
5.0	031-36 REPLACEMENT OF CHARCOAL AFTER FILTER AND MODULES AS SPECIFIED	12.00	MO		
	SEE ATTACHED SPECIFICATIONS				
	REQUEST FOR PAYMENT WILL NOT BE SUBMITTED MORE OFTEN THAN ONCE PER MONTH				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer.

DELIVERY: \_\_\_\_\_

RIVIP VENDOR ID#: \_\_\_\_\_

TERMS OF PAYMENT: \_\_\_\_\_

**DO NOT SIGN BID ON THIS PAGE!**  
**USE CERTIFICATION COVER FORM.**

# BID SOLICITATION

Page 6 of 6  
Printed: 2/14/2002



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
CAPITOL HILL  
PROVIDENCE RI 02908

**BID NUMBER: B00576**  
**TITLE: ELECTRONIC AIR CLEANER-MAINT.**  
**BID OPENING DATE AND TIME:**  
**03/06/2002 10:00 AM**

BUYER: JOHN O'HARA  
PHONE #: (401) 222 - 2142 ext. 125  
BLANKET PERIOD: 3/1/02 - 2/28/03

**B**  
**I**  
**L**  
**L**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
BUSINESS OFFICE  
PO BOX 689  
BRISTOL RI 02809

**S**  
**H**  
**I**  
**P**  
**T**  
**O**  
HUMAN SERVICES  
DHS VETERANS HOME  
480 METACOM AVE  
BRISTOL RI 02809

Item	Class-Item	Quantity	Unit	Unit Price	Total
	CONTACT PERSON VIN CATALANO (401) 253-8000 EXT. 525  DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.				
				TOTAL:	

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer.

DELIVERY: \_\_\_\_\_

RIVIP VENDOR ID#: \_\_\_\_\_

TERMS OF PAYMENT: \_\_\_\_\_

**DO NOT SIGN BID ON THIS PAGE!**  
**USE CERTIFICATION COVER FORM.**

**RHODE ISLAND VETERANS HOME**

**SCOPE**

- A. Maintenance of the following: Full maintenance of 2 electronic air cleaners once per month. 2 HC, location D-1

Full maintenance of 4 electronic air cleaners twice per month. Location N-4 coffee lounge.

Cleaning once per month of heat recovery ventilator. (1) FXC 1200 with 4 cores. Location N-4 coffee lounge.

Maintenance includes providing clean components each month, including collection cell, prefilter and ionizer as required per the specification for each unit.

- B. Bidder shall provide prices on extended warranty insurance for each of the units described above. The extended warranty insurance will cover the costs of all replacement parts. The labor of such replacement parts involved and any service call related to the possible malfunction of the above listed units. Such extended warranty insurance will cover all month period.

- C. For odor control, bidder will provide prices on replacing the activated charcoal afterfilter in each of the units twice per year. Replace modules on the (2) heat recovery ventilators every 3 months.

All service/components shall be provided by an approved representative and/or distributor of the equipment manufacturer, United Air Specialist Cincinnati, OH. The bidder must be able to establish his credentials of the components provided.

The bidder shall have an established field service network to perform service and maintenance on the described equipment. Bidder must be able to provide proof that such equipment is currently being serviced successfully in similar application.

Vendor to check in with Maintenance Superintendent, before starting cleanings. Vendor must turn in maintenance report (see attached) for each electronic air cleaner & heat recovery ventilator serviced.

RI VETERANS HOME

SERVICEMEN MUST CHECK IN WITH MAINTENANCE SUPERINTENDENT BEFORE STARTING WORK. MAINTENANCE REPORT MUST BE COMPLETED FOR EACH UNIT SERVICED.

RI VETERANS HOME  
ELECTRONIC AIR CLEANERS

MAINTENANCE REPORT \_\_\_\_\_

MODEL \_\_\_\_\_

LOCATION \_\_\_\_\_

CONDITION \_\_\_\_\_

SERVICE CLEANING DATE \_\_\_\_\_

CHARCOAL FILTER IN PLACE \_\_\_\_\_

FILTER #1 CLEANED AND IN PLACE \_\_\_\_\_

FILTER #2 CLEANED AND IN PLACE \_\_\_\_\_

FILTER #3 CLEANED AND IN PLACE \_\_\_\_\_

INSIDE UNIT CLEANED \_\_\_\_\_

OUTSIDE UNIT CLEANED \_\_\_\_\_

DOOR CLOSED & OPERATING: YES \_\_\_\_\_ NO \_\_\_\_\_

NOTES: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SERVICED BY \_\_\_\_\_

DATE: \_\_\_\_\_

INSPECTED BY \_\_\_\_\_

DATE: \_\_\_\_\_